



EQUALIZATION BOARD OF CLEVELAND COUNTY

MINUTES

TUESDAY, JANUARY 22, 2019

The scheduled **special** meeting of the Cleveland County Equalization Board was called to order this 22nd day of January 2019 at 9:45 a.m., in the conference room of the Cleveland County Office Building by Chairman Larry Heikkila. Tammy Belinson, County Clerk/Secretary, called roll and those present were:

Larry Heikkila, Chairman
Charles Thompson, Member
Bobby Cleveland, Member
Tammy Belinson, Secretary

Others present were: Assistant District Attorney Jim Robertson, Assistant District Attorney Abby Nathan, Linda Atkins, Billijo Ragland, Brittney Marshall, Douglas Warr, Harold Haralson, John Roberts and Brian Wint.

After the reading of the minutes of the **Special Meeting of July 26, 2018**, and there being no additions or corrections, Charles Thompson moved, seconded by Larry Heikkila, that the minutes be approved.

The vote was: Larry Heikkila, yes; Charles Thompson, yes; Bobby Cleveland, abstain.

Motion carried.

A. **Items of Business:**

1. Charles Thompson moved, seconded by Bobby Cleveland, to **Elect** Larry Heikkila as Chairman for 2019.

The vote was: Larry Heikkila, yes; Charles Thompson, yes; Bobby Cleveland, yes.

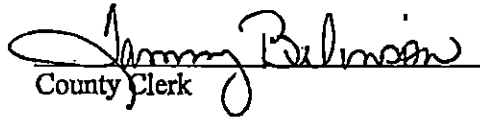
Motion carried.



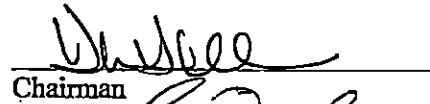
APPROVED by the Cleveland County Equalization Board, this 22nd day of January, 2019,

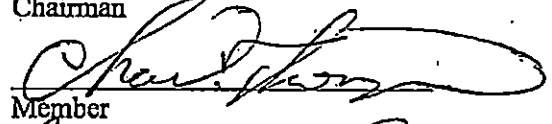
That Larry Heikkila, is elected as Chairman for 2019.

ATTEST:


County Clerk




Chairman


Member


Member

2. Larry Heikkila moved, seconded by Bobby Cleveland, to Elect Charles Thompson as Vice-Chairman for 2019.
The vote was: Larry Heikkila, yes; Charles Thompson, yes; Bobby Cleveland, yes.
Motion carried.




APPROVED by the Cleveland County Equalization Board, this 22nd day of January, 2019,


That Charles Thompson, is elected as Vice-Chairman for 2019.

ATTEST:


County Clerk


Chairman


Member


Member




3. Bobby Cleveland moved, seconded by Charles Thompson, to **approve** the Notice to Taxpayers.
The vote was: Larry Heikkila, yes; Charles Thompson, yes; Bobby Cleveland, yes.
Motion carried.




NOTICE TO TAXPAYERS

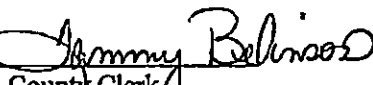
Notice is hereby given that the Cleveland County Board of Equalization shall be in session at Norman, Oklahoma, 201 South Jones, Suite 200, (Cleveland County Office Building), commencing on the 4th Tuesday in January, 2019, (January 22, 2019) at the hour of 9:45 A. M. for the purpose of equalization, correcting and adjusting the assessment rolls of said county to conform to the fair cash value of the property, as defined by law, and shall continue from day to day until concluded but each session shall not continue beyond the hour of 5:00 P. M. on the 31st day of May, 2019.

Written complaints must be filed with the Secretary of the Board.


Chairman


Vice-Chairman


Member

Attest: 
County Clerk



1000

4. **During the organizational meeting** and review of forms and procedures, Bobby Cleveland inquired about Item No. 10. He said that in the past the Board Members divided the appeals among the members and then go look at the properties under protest. He asked if that is still the practice. He said the home owner was not contacted, but they did drive by to look at the property.

Assistant District Attorney Jim Robertson stated that the problem is in the communication with the owner, not driving by and looking at the property. He added that, as a board member, they cannot go with other members, but there is nothing wrong with driving by to become familiar with the property. He added that in his opinion Item No. 10 is going to be accurate, but it can be modified later on if needed.

It was discussed that packets will no longer be provided to the Board prior to the meeting. The Board will receive the agenda and the minutes of the last meeting as usual. All protesters are required to have an Informal Appeal with the County Assessor before filing the Formal Appeal. The County Assessor will state on the Decision of the Informal Appeal the reason for change or no change.

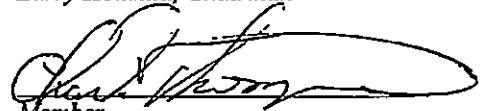
Bobby Cleveland moved, seconded by Larry Heikkila to **accept** the County Board of Equalization Hearing Procedure.

The vote was: Larry Heikkila, yes; Charles Thompson, yes; Bobby Cleveland, yes. Motion carried.

On the 22nd day of January 2019, the Cleveland County Board of Equalization discussed and reviewed the forms and procedures for the ensuing year.

Therefore, the Board approved using the same procedures as last year and a copy is attached hereto and made part of the minutes.

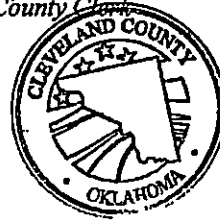

Larry Heikkila, Chairman


Member


Member

ATTEST:


Tammy Belinson, Cleveland County Clerk



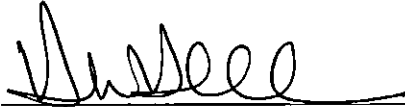
- B.** During **Board Members** discussions regarding County Business, Tammy Belinson presented information on training dates in February 2019. She said that a special meeting will be called so the Excise Board can meet for webinar training on February 12, 1:00 PM to 4:00 PM for Part 1 and February 19, 2019, 1:00 to 4:00 PM for Part 2 and the **second training** is for the Equalization Board in the Norman area and a list of dates was made available to select a date for training. Ms. Belinson said she will enroll them in the classes.

C. No Public Comments were made at this time.

D. There being no further business to come before the Board, Charles Thompson moved, seconded by Larry Heikkila, to **adjourn** the meeting at 10:05 am.

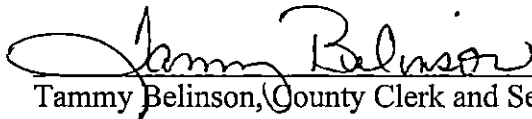
(Clerk's Note: Agenda was posted on January 16, 2019 @ 3:56 PM.)

**CLEVELAND COUNTY EQUALIZATION BOARD
CLEVELAND COUNTY, OKLAHOMA**



Larry Heikkila, Chairman

ATTEST:



Tammy Belinson, County Clerk and Secretary to the Board

Minutes Prepared by:



Deputy County Clerk

